

Some Useful Information About Withdrawing (and Returning) to the University of Kansas

If it is after the first day of classes and you wish to petition for a tuition refund due to your situation, select the fee petition link at www.registrar.ku.edu.

- ❖ Make sure you have contacted all necessary groups/offices. See the checklist at www.registrar.ku.edu/withdraw/.
- ❖ If you withdraw on or after the first day of classes (excluding the summer term) you will have an enrollment appointment assigned during enrollment for the following semester. If you withdraw (cancel your enrollment) prior to the first day of classes, (excluding the summer term) you will not have an enrollment appointment assigned and you will need to apply for readmission. Please make plans to see your academic advisor **before** your enrollment appointment. Enrollment appointments can be viewed in Enroll & Pay at your student center at <https://sa.ku.edu/psp/saku/?cmd=login>. For questions or problems with your enrollment appointment, contact the Office of the University Registrar, KU Visitor Center, 1502 Iowa St., (785) 864-4423, kuregistrar@ku.edu or visit the Edwards Campus Regents Center Building ReceptionDesk.

Fall Main Enrollment: March/April
Summer Main Enrollment: March/April
Spring Main Enrollment: October/November

- ❖ If you are not enrolled for a semester or more (excluding summer), you must apply for readmission. For information about the application deadlines and process contact:

Undergraduate International Students: International Student & Scholar Offices, 2 Strong Hall, (785) 864-3617 <http://www2.ku.edu/~issfacts/>
Undergraduate Domestic Students: Office of Admissions and Scholarships, Visitor Center, (785) 864-3911, www.admissions.ku.edu
Graduate Students: Graduate Application Processing Center, <http://www.graduate.ku.edu/apply/>

We hope circumstances will bring you back to KU!